

AGENDA
BEDFORD COUNTY BOARD OF COMMISSIONERS MEETING

April 11, 2023
10:00 a.m.
Room 303

I: CALL TO ORDER

Those present:

II: ROLL CALL OF MEMBERS

___ Barry L. Dallara, Commissioner Chair
___ Deb Baughman, Commissioner Vice-Chair
___ Alan Frederick, Commissioner Secretary

III. PUBLIC COMMENTS

IV: APPROVAL OF MINUTES

March 14, 2023, minutes

V: EXPENDITURES

Payroll 3.24.23:	\$361,105.10	CK#:184210-184215
Payroll 4.07.23:	\$372,241.54	CK#:184216-184221
GENERAL 03.17.23:	\$324,154.76	
GENERAL 03.30.23:	\$381,045.67	
ACH March 2023:	\$191,433.33	
UNIFORM ALLOW:	\$2,300.00	
CYS 03.17.23:	\$112,623.86	
CYS 03.30.23:	\$79,619.37	
CDBG:	\$19,614.92	
LIQUID FUELS:	\$41,803.89	
COMMISSARY	\$5,732.17	

VI: OLD BUSINESS

VII: COUNTY/STAFF UPDATES AND AWARDS/BIDS:

VIII: NEW BUSINESS

- a) A motion to act on the changes of the Change of Assessment Notice Control Report for the month of March 2023. This is based upon the recommendation of Joyce Hillegass, Director of Tax Assessment.

- b) A motion to act on the Purchase of Service Agreement between Bedford County Children & Youth Services and Bedford County Juvenile Probation Office for the following period of July 1, 2022, through June 30, 2023, inclusive. This is based upon the recommendation of Christopher Gresko, Administrator Bedford County Children and Youth Services.

1. Perseus House, Inc.~ Erie, PA

2. Bethany Home, Inc.~Womelsdorf, PA

c) A motion to act on the approval of the Proclamation for Alcohol Awareness Month. This is based upon the recommendation of the Bedford County Commissioners.

Alcohol Awareness Month
April 2023

WHEREAS, alcohol is the most commonly used addictive substance in Bedford County; and

WHEREAS, on in every 12 adults in the United States suffers from alcohol abuse or dependence; and

WHEREAS, about 88,000 persons die each year from alcohol-related causes: drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicides; and

WHEREAS, more than 7 million children live in a household where at least one parent is dependent on or has abused alcohol; and

WHEREAS, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21; and

WHEREAS, alcohol-related problems cost America \$249 billion (\$807 per person) in lost productivity, absenteeism, healthcare costs, crime and family-related problems; and

WHEREAS, alcohol related commercials make up 1.5 percent of all advertisements on prime-time television and 7 percent of all advertisements in sports programming.

NOW, THEREFORE, BE IT RESOLVED that Personal Solutions, Inc., along with the Bedford County Commissioner's hereby proclaim April 2023 as Alcohol Awareness Month in Bedford County, Pennsylvania, and encourages its citizens to support efforts that reduce stigma, increase community awareness and increase support for individuals and families coping with alcoholism, not only during Alcohol Awareness Month, but all year long, making a visible statement that we are strongly committed to a drug-free Bedford County.

d) A motion to approve the Proclamation for National Public Safety Telecommunications Week. This is based upon the recommendation of Alex Delia, Director of Emergency Services.

National Public Safety Telecommunications Week
April 9 – April 15, 2023

WHEREAS, Bedford County has experienced emergencies that require responses from police, fire and emergency medical services; and

WHEREAS, when an emergency occurs the prompt response of police officers, firefighters, paramedics and emergency medical technicians is critical to the protection of life and preservation of property; and

WHEREAS, the safety of our first responders is dependent upon the quality and accuracy of information obtained from citizens who telephone the Bedford County 9-1-1 Center; and

WHEREAS, Bedford County Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

WHEREAS, Bedford County Public Safety Telecommunicators are the single vital link for our police officers, firefighters and emergency medical personnel by monitoring their activities by radio, providing them information and ensuring their safety; and

WHEREAS, the Public Safety Telecommunicators of Bedford County have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

WHEREAS, each Telecommunicator has exhibited compassion, understanding and professionalism during performance of their job in the past year; and

NOW, THEREFORE, we the Commissioners of Bedford County do hereby proclaim the week of April 9th through April 15th, 2023 as National Public Safety Telecommunicators Week, in honor of the women and men whose diligence and professionalism keep our County and citizens safe.

Given under our hand and seal of the County of Bedford this 3rd day of April 2023.

e) A motion to act on the approval of the Proclamation for Young at Heart Weeks. This is based upon the recommendation of the Bedford County Board of Commissioners.

Young at Heart Weeks
May 1st through May 19ths

WHEREAS, Bedford County Young at Heart Games, Inc., (Senior Olympics) will be celebrating their 19th year of competition on May 1st through May 19th. The opening ceremonies of the games will be held on Monday, May 1st at the Bedford Moose; and closing will be held on Wednesday, May 31st at the Bedford American Legion.

WHEREAS the game's past nine-teen years have been very successful as the games and the participation grow tremendously. This year, we look forward to fun and fellowship among the participants with a patriotic theme and salute to our veterans; and

WHEREAS, Bedford County's 'young at heart' citizens have made extraordinary contributions to their communities and continue to share their remarkable energy and motivation in such a positive way to improve the quality of life for citizens of all ages; and

WHEREAS, the *Young At Heart Games* celebrates the ongoing celebration of successful aging and helps demonstrate the positive rewards of wellness and being active; and

WHEREAS, the *Young at Heart Games* will be held in Bedford County the weeks of May 1st through May 19th with the award banquet and medal presentation scheduled for Wednesday, May 31st, 2022 at 10:00 a.m. at the Bedford American Legion.

NOW THEREFORE, WE THE COMMISSIONERS OF BEDFORD COUNTY do hereby proclaim the weeks of May 1st through May 19th, 2023, as ***Young at Heart Weeks*** and encourage all Bedford County Citizens to pay tribute to their elders who continue to contribute their vitality, energy and special spirit of life. Furthermore, if you are fortunate to be of the right age, join in the festivities, after all; you are never too old to play!

f) A motion to act on the approval of the proclamation for Jeffrey Whetstone, Historian of the Year. This is based upon the recommendation of the Bedford County Commissioners.

Historian for the Year 2023

Jeffrey Whetstone

WHEREAS, the qualifications to be Historian of the Year are that a nominee (s) should have been involved in the past year with the history of Bedford County...past, present, or future; the project or work needs to have been finished, accomplished, or completed in the past year or an ongoing process; and

WHEREAS, to Jeffrey Whetstone for his effort in preserving, protecting, and documenting the history and heritage of Bedford County and their people; and

WHEREAS, he is a resident of Bedford County; and

WHEREAS, over the years to document the history of Bedford County has proven invaluable. Over the years Jeff has offered guided tours to the historic locations in and around Everett and Forbes Road. He has shared his knowledge of local artifacts, guns and civil war items. He has also written server articles for our quarterly magazine the "Pioneer"; and

WHEREAS, in 2004, along with Steve Hollingshead, he co-authored the book "From Winchester to Bloody Run:, which has proven to be an invaluable resource for civil war history as it relates to Bedford County and the nation; and

NOW THEREFORE, WE THE COMMISSIONERS OF BEDFORD COUNTY do hereby take great pleasure in recognizing *Jeffrey Whetstone* and join with the citizens of Bedford County in congratulating him and thanking him for his dedication and service to the preservation and protection of the history of the heritage of Bedford County.

- g) A motion to act on Resolution No. 4.11.23 adopting the 2022 Bedford County Hazard Mitigation Plan. This is based upon the recommendations of the Bedford County Emergency Management Agency and the Bedford County Planning Commission.

Bedford County Hazard Mitigation Plan County Adoption Resolution

Resolution No. 4.11.23

Bedford County, Pennsylvania

WHEREAS, the municipalities of Bedford County, Pennsylvania, are most vulnerable to natural and human-made hazards which may result in loss of life and property, economic hardship, and threats to public health and safety, and

WHEREAS, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks, and vulnerabilities, and

WHEREAS, Bedford County acknowledges the requirement of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

WHEREAS, the Bedford County Hazard Mitigation Plan has been developed by the Bedford County Emergency Management Agency and the Bedford County Planning Commission in cooperation with other County departments, local municipal officials, and the citizens of Bedford County, and

WHEREAS, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Bedford County Hazard Mitigation Plan, and

WHEREAS, the Bedford County Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards that face the County and its municipal governments,

NOW THEREFORE BE IT RESOLVED by the governing body for the County of Bedford that:

- The 2022 Bedford County Hazard Mitigation Plan is hereby adopted as the official Hazard Mitigation Plan of the County, and
- The respective officials and agencies identified in the implementation strategy of the 2022 Bedford County Hazard Mitigation Plan are hereby directed to implement the recommended activities assigned to them.

ADOPTED, this 11th day of April, 2023

- h) A motion to act on the submission of 12 local bridge priorities contained in the April 11, 2023, letter to the Southern Alleghenies Rural Transportation Technical Committee. The top three bridges are T-525 Hammer Road Bridge owned by Napier Township, T-408 Sweet Root Bridge owned by Bedford Township, and the Water Street Bridge owned by Everett Borough. This is based upon the recommendation of the Bedford County Planning Commission.
- i) A motion to ratify the purchase of real estate situate in Snake Spring Township, Bedford County, Pennsylvania from the Lex Lucis Foundation, Inc for the purchase price of \$175,000.00 under the terms of the Agreement of Sale dated January 27, 2023, which purchase price is not more than fair market value for the real estate. This is based upon the recommendation of the Bedford County Commissioners.
- j) A motion to act on the approval of the following personnel actions as received by Department Heads:
 - a. New Hires**
 1. Ashland Clark, 1st Assistant District Attorney, District Attorney – 4.10.23
 2. Joseph Fronkofsky, Correctional Officer, BCCF – 4.3.23
 3. Rhonda Reynolds, Telecommunicator Trainee, 911 Center – 3.20.23
 4. Colin Bresslin, Telecommunicator Trainee, 911 Center – 4.3.23.
 5. Jennifer Mearkle, PR Administrative Assistant, Elections – 3.21.23
 6. Jason Gilliland, Correctional Officer, BCCF – 3.20.23
 7. Kendra Wheelden, Caseworker II, CYS – 4.10.23
 8. Lor Pahl, Clerk Typist I, MDJ Everett – 4.3.23
 9. David Hay, Deputy Director, Emergency Services – 4.3.23
 10. Joshua Markel, Correctional Officer, BCCF – 4.3.23
 11. Brett Barish, Correctional Officer, BCCF – 4.10.23
 12. Robert Carowick, Correctional Officer, BCCF – 4.10.23
 13. Dustin Shaw, Correctional Officer, BCCF – 4.10.23
 - b. Transfers**
 1. Matthew Hale, from Director of Recruitment & Retention to Deputy Warden, BCCF – 4.3.23
 2. Randi Plummer, from Caseworker I to Caseworker II, CYS – 4.12.23
 3. Dakota Kelso, from Caseworker II to Caseworker Supervisor CPS, CYS – 4.3.23
 - c. Separations**
 1. Brewen Kuhns, Correctional Officer, BCCF – 3.18.23

2. Kathleen Weitzel, Asst. Chief Clerk/Asst. Dir. of Elections, Commissioners/Elections – 3.21.23
3. Paul Young, Correctional Officer, BCCF – 3.21.23
4. Jason Gilliland, Correctional Officer, BCCF – 3.28.23
5. Kristy Weyant, Clerk Typist II, BCCF – 3.24.23
6. M. Keith Bowser, Chief Probation Officer, Probation – 5.4.23
7. Michelle Weyant, Assistant to the Chief Probation Officer, Probation – 5.5.23
8. Cassandra Eshelman, Correctional Officer, BCCF – 4.13.23
9. Karen Shaffer, Cook, BCCF – 4.26.23
10. David Hay, Deputy Director, Emergency Services – 4.4.23
11. Darrell Holliday, Correctional Officer, BCCF – 4.21.23

IX: COMMISSIONER COMMENTS/APPOINTMENTS/BID OPENINGS:

X: ADJOURN:

The next meeting will be held May 9, 2023, in Room 303 unless called sooner by the Board of Commissioners.

Rules of Procedure for Weekly Meetings of the Bedford County Commissioners

I. AGENDA

- A. The Chief Clerk, in consultation with the Chairman shall prepare an Agenda for the meetings of the Board of Commissioners.
- B. Any requests for matters to be placed on the Agenda shall be submitted in writing 2 business days prior to advertised meeting by 10:00 a.m. on for that week's meeting. If Monday is a legal holiday or if a meeting is scheduled for a day other than Tuesday, the deadline for requests to be placed on the Agenda shall be 10:00 a.m. on the previous working day.
- C. The Agenda will be finalized by the Chief Clerk at 10:00 AM on the Monday (24 hours prior to the advertised meeting) of the week of the meeting. If Monday is a legal holiday, or if a meeting is scheduled for a day other than Tuesday, the deadline for finalizing the Agenda shall be at 10:00 AM on the previous work day.
- D. Anyone requesting that items be placed on the Agenda shall provide the topic of the item and sufficient information and detail so as to provide a reasonable notice of the nature and purpose of the Agenda item.
- E. Those residents or taxpayers wishing to speak in the public comment portion of the Agenda shall provide their name and the topic of their comment. Topics shall be limited to matters listed on the agenda for official action or deliberation which are before the County Commissioners.
- F. The Board of Commissioners shall have the right to make additions to or deletions from the Agenda or change the order of the Agenda after it is finalized as they deem necessary or appropriate.

II. MEETINGS

- A. Public Notice of the meetings shall be advertised and posted by the Chief Clerk as required by law.
- B. The Chairman of the County Board of Commissioners shall direct the meeting. In the absence of the Chairman, the Vice-Chairman shall direct the meeting and shall have all powers and duties of the Chairman.
- C. The Modern Rules of Order shall be used to conduct the meeting unless otherwise modified by these Rules or waived by the Board of Commissioners.
- D. Residents and/or taxpayers may use audio or stenographic recorders to record all or any portion of the meeting. Said recorders shall be operated from the area set aside for the general public seating and may not be placed on the Board of Commissioners table without prior consent of the Chairman.
- E. Video recorders may be used to record all or any portion of a public meeting. The operator of the recorder shall remain seated in the area set aside for the general public or stand in the rear or to the side of the general public seating area so as to not interfere in any way with the activities of the Board of Commissioners or the ability of the general public to observe the Board.

III. PUBLIC COMMENT

Residents and taxpayers of Bedford County shall have the right to speak in the meetings during the Public Comment portion of the Agenda. In order to conduct meetings in an orderly and productive manner the following rules and regulations shall govern such speakers:

- A. A speaker shall request to be placed on the Agenda as provided in Section I of these Rules.
- B. Comment shall be received only on items pertaining to the agenda after the speaker is recognized by the Chairman.
- C. The speaker shall announce his or her name and address prior to addressing the Board of Commissioners.
- D. The Chairman may request that the speaker use a microphone or step forward when addressing the Board of Directors.
- E. The Chairman may rule out-of-order scandalous, impertinent, irrelevant and redundant comments, or comments the discernible purpose or effect of which is to disrupt or needlessly protract the proceedings of the meeting.
- F. The Chairman may request any individual to leave the meeting and may contact security to that end when that individual does not observe reasonable decorum. Further, the Chairman may request the assistance of law enforcement officers to remove a disorderly person when his/her conduct interferes with the orderly progress of the meeting.
- G. The Chairman may call a recess or adjournment to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
- H. The Chairman may allocate available time among individuals wishing to comment.
- I. Time allocated for the public comment period at each meeting shall not exceed thirty (30) minutes. Each speaker will be allotted three (3) minutes to present his or her topic. Said time limitations may be altered or waived at the Chairman's direction.
- J. At the discretion of the Chairman conducting the meeting, a group of citizens registered to address the Board on the same issue may be required to designate a spokesperson.