

A Regular Meeting of the Bedford Township Board of Supervisors was held on Tuesday, March 7, 2023 located at the Bedford Township Municipal Building 1007 Shed Road with the following members present:  
Supervisors: Chairman Gregory L. Crist, Vice Chairman Dean Shuller, Supervisor Ricky P Fetter  
Secretary/Treasurer: Janie L. McMillen, Assistant Secretary: Dorine Smith  
Township Engineer: Kevin Hartman Solicitor: Attorney Bradley Allison, Foreman: Rodney Bartholow  
Township Resident's: Tom Heit, Tom Hickey, Eugene Wertz, Charlie Fleegle.  
Via Conference call: Ryan Spring Bedford Gazette

**The meeting was called to order at 4:00 p.m. by Chairman Crist**

**Flag Salute:** Chairman Crist requested all to rise and led those in attendance in the pledge of allegiance.

**Consent Record of Business:** On a motion by V/Chairman Shuller, second by Supervisor Fetter and carried unanimously, the Consent Record of Business covering: Meeting Minutes of February 7 and 28th, 2023. Also Invoices and Statements through February 28, 2023, Payrolls B03, B04 of 2023, the Treasurer's report as of February 28, 2023, were accepted and approved as presented.

**Foreman Report:** Foreman Bartholow reported they have been patching with cold mix where needed. They have been cutting brush and removing trees on the Common Areas of Business Park I & Business Park II to prepare for Bids in these areas and to meet with each Bidder to confirm what is to be mowed and maintained in these areas. They also cut the bank back on Belden Rd & Bus 220. They cut down trees and cleaned around the fence at the Little League Fields to prepare for Spring. On March 4<sup>th</sup>, we had high winds and down trees on Twp roadways, traffic signals on Rt 30/Ctry Ridge & Bus 220 /Ctry Ridge needed repairs, Tel-power was called for the repairs. We placed Generators on lights that needed them as well. We are now doing maintenance on the street sweeping equipment and skid steer and preparing to sweep the development area's first.

**Pa One Call: Forbes Road** a contractor was hired to clean a ditch out along the roadway, Rodney met the contractor and marked the berm and discussed with him that there is a swale at the bottom driveway next door and he will need to elevate the swale for the water to sheet flow since no driveway tile exists below under the driveway. Rodney spoke with a landowner on Sweet Root Road who contacted the Twp about what he needs to do to place a driveway entrance into a piece of property for use of a ATV and pickup. Rick stated there is an existing water problem from years ago when it was logged and it flooded the neighbor's house. Rick stated he would need to place a tile so that it doesn't cause an issue further down the road, and we need to know if he is planning on placing a housing development, and if so, then he would need to come back into the Township with a development plan and the driveway will be revisited then as well.

Rodney is looking at a used mower on Muni Bid, and showed a picture to the Board and discussed the particulars, V/Chairman Shuller made a motion for Rodney to take a look at it, and if its what he believes it to be then bid on it, second by Supervisor Fetter and carried unanimously. Rodney verified with Kevin about ordering 30x30 Horse & Buggy signage and will order those asap and get them placed.

**Citizen Comments:** No comments.

**GHD Engineering Report:** *Representative Kevin Hartman P.E, and Ryan Calhoun review and report to the Board: on the following submitted projects with regards to compliance with the Subdivision Land Development Ordinance.*

**BT Snacks: 1<sup>st</sup> submission Final Plan:** GHD provided a review Ltr 2/23/2023 and recommended Contingent Approval of the Final Plan: remaining yet is the signed Developers Agreement, 4 executed cover sheets, and Financial Security before an LDA can be issued. V/Chairman Shuller made a motion to approve contingent on remaining items, second by Chairman Shuller and carried unanimously.

**Morgan & Miller: 2<sup>nd</sup> Submittal Lot Line Change:** previously approved all items have been addressed.

**Richard & Cheri Lang: Lot Line Change Plan:** This has prior approval; we received a new executed plan today for the Board to sign and release.

**Escheverria: 2<sup>nd</sup> submittal Subdivision Plan:** GHD provided a 2<sup>nd</sup> review ltr dated 10/10/2022 they are securing required permits before resubmitting; 90 day extension to 4/1/23.

**Rutter's Store # 108 Cessna: 2nd submittal Preliminary Plan:** GHD provided a review ltr 11/21/22, requesting and extension.

**Clarks Recycling:** Same Site Plan submission: provided 4/26/22: Clark granted a second 90-day extension: which will end 3/7/23.

**American Trailer:** Engineer Coughenour: Gardner granted a second 90-day extension and is waiting on the HOP to finalize the plan. Extension will end 3/7/2023.

**Wakeman Storage Bin:** Final Plan was forwarded to GHD: Kevin stated they will need to fix some runoff issues at the driveway entrance and suggested a culvert. The detention pond also needs vegetation and Kevin stated they would be providing the needed information before long.

**GHD: Continued: open items report:**

Rutters: Sunnyside: Received the Traffic Signal Warranty and Twp released partial Financial Security.  
Backsprings Road: Ryan stated he has not been able to contact Shatzer but will continue to call.  
Belden Rd Bridge: Shaw is mobilizing March 13<sup>th</sup>, the Road Bonding is in place and the utility company is working to remove pole.  
Police Barracks: Nothing new from Engineer.

**Solicitor's Items:** *Solicitor Allison reported on the following items:*

- ❖ Weber Lane: Letter has been sent, waiting on a response from attorney, Solicitor requested Kevin send an email to the Engineer for a meeting on site.
- ❖ BTMA: Review existing Sewer Ordinance and Road Alteration Ordinance, stated we could amend the RAO but not necessary.
- ❖ Litigation issues: An executive session called for litigation issues.
- ❖ Foodbank: Developers Agreement was forwarded for signature.
- ❖ BT Snack: Developers Agreement was forwarded for signature.

**NEW BUSINESS:** as follows: was reviewed acknowledged or discussed by the Board.

Stiffler & McGraw: Act 14 notification was received 2/2/2023 from Municipal Authority of Bedford Borough for a new Water Treatment Plant Chemical Feed Building.  
Weight Limits: V/Chairman Shuller made a motion to have a weight limit study done on T/R 502,503,702, second by Supervisor Fetter and carried unanimously.

**Correspondence:**

Penn Dot: State Fund Allocation was received March 2, 2023  
RWR EMC: Dividend Check based on the good loss experience for Group.

An executive Session was called at 5:10pm by Solicitor Allison for litigation issues. The executive session closed at 5: 35pm with no motions made.

**There being no further business,** Chairman Crist made a motion to adjourn the regular meeting 5:35pm second by Supervisor Fetter and carried unanimously.

Acronyms:

BTMA: Bedford Township Municipal Authority  
BCAM: Bedford County Assoc of Municipalities  
BJMA: Bedford Joint Municipal Authority  
BSC: Bedford Sanitary Corporation  
BCPC: Bedford County Planning Commission  
CDBG: Community Development Block Grant  
CRS: Community Rating System Number

Respectfully Submitted,

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Janie L. McMillen, Secretary/Treasurer